

## Outreach Support Volunteer

### Employer:

One25, The Grosvenor Centre, 138a Grosvenor Road, BS2 8YA

### Salary:

Voluntary

### Hours:

Half a day a week during office hours (Mon, Wednesday or Thursday, 9.30am-4.30pm) for a minimum of six months.

### Closing Date:

9am, Monday 12<sup>th</sup> December 2016

## Details of Role:

### Summary

Come along to volunteer at One25, a charity supporting vulnerable women involved in street sex work. We are looking for a volunteer to support us in the office to make sure that our outreach service runs smoothly.

Please read the more detailed description below and get in contact with our Volunteer Manager, Caroline on 0117 909 4391 or [iwanttovolunteer@one25.org.uk](mailto:iwanttovolunteer@one25.org.uk) for a chat if you are interested in this opportunity.

## ROLE DESCRIPTION

### Purpose of the role

Our outreach van – mostly run by volunteers - goes out on weekday nights to support women to be safe on the streets and to signpost women to essential services including our casework team and other support around housing, additions and recovery, and activities in our afternoon drop-in. The van is a vital support for the women accessing One25 and we have a lot of office based tasks to make sure that this service runs smoothly.

### What you will be doing

Our van is often women's first contact with One25. You will be doing a range of helpful tasks to help us run this service. You will be stocking up our outreach van with condoms, personal alarms, clothing, cups and spoons (for soup and hot drinks), making sure our folder of important record forms is stocked up and entering volunteer's shifts on to our database, plus some other related tasks to help make sure our outreach van service runs smoothly.

### Skills, experience and qualities needed

- Aged 18+
- Reliable

- Friendly
- Flexible
- Calm
- Organised
- Able and willing to abide by One25's confidentiality policy
- Ideally you will have basic computer skills (e.g., email, Microsoft Word), ability to learn how to update a database (we will show you how to do this).

### **Support offered**

We can give you some basic training and an induction to help you 'learn the ropes'. There will be a staff member on site to ask if you have a question. We will check in with you regularly to make sure that you feel comfortable in your role.

All of our volunteers have access to our free training programme for volunteers including topics on housing and hostel provision, domestic abuse, active listening and complex trauma.

### **What you could get out of it**

You will feel part of a vibrant local charity, providing a much needed service to women involved in street sex work. You will learn new skills and meet some of our other inspiring volunteers and friendly staff team.

This might be a good role for you if you want to gain work experience in an office, move back towards work, build your confidence and skills and make a difference in the community.

### **Other relevant information**

We have lots of tea, coffee and biscuits available...